

CBGF Video Subcommittee Policies and Procedures

Goals

The goal of the Video Subcommittee is to develop and maintain the CBGF Video Curriculum.

Charge of the Video Subcommittee

1. Develop a “must watch list” of videos to complement the revised CBGF Core Curriculum and Core Reading List
2. Revise the current CBGF Video Curriculum so that all videos are accessible via SurgeryU (rather than disparate sites with unreliable surgery links).
3. Develop a playlist of resident-appropriate videos (e.g. what you would want your residents to know before coming to your OR).
4. Fill in the gaps of content not currently housed on the AAGL platforms (SurgeryU or JMIG). Target specific individuals to create content for SurgeryU where gaps are identified.

Selection, Composition and Size of the Committee

- A. Committee Chair: The Chair will be appointed by the CBGF President and approved by the Board annually for a two-year term. Preference is given to individuals who possess an expertise or expansive knowledge of the committee’s activities.
- B. Committee Members: The President will serve on the Committee ex-officio. Additional committee members are selected by the CBGF Board of Directors. Fellowship members (fellows, fellowship directors, or Board members) who are interested in participation may request to be appointed by the Board. Committee members are appointed annually and can serve a maximum of three consecutive years in this position.
- C. Committee Size: The committee size may fluctuate depending on the amount of work the committee must accomplish. The committee Chair will ultimately decide on adding or subtracting membership as needed, as confirmed by the CBGF Board of Directors.

Committee Meetings

Committee meetings will mostly be held by phone conference call. It is recommended to meet no less than quarterly until a time when the committee’s goals are accomplished or deferred. The short and long term goals should be defined at the first meeting.

Financial Responsibility

Any needs for financial support must be submitted to and approved by the CBGF Board of Directors.

History of the Committee

The Communications Committee was created and authorized in 2016.