

International CBG Fellowship Committee Goals, Policies and Procedures

Goals

The goal of the CBGF-I Committee is to promote and help foster international fellowship sites (those located outside of the U.S.) to pursue CBGF accreditation. The committee will support international fellowship training sites and will serve as the liaison body of communication between the CBGF Board of Directors, AAGL Board and the international fellowship directors. International fellowship sites will use the same Program Requirements as those sites located in the US with identical goals and objectives.

Charge of the International Fellowship Committee

1. Identify interested “local” colleagues who understand the regional benefits of establishing an internationally recognized CBGF program.
2. Communicate with other specialty societies around the world to promote CBGF specialty training.
3. For new international fellowship programs, offer to review application materials to support a successful educational infrastructure, funding, sponsorship, research, oversight and surgical cases amenable to a CBG fellowship.
4. Provide a forum for new and established CBGF-I programs to facilitate understanding and best practices.

Selection, Composition and Size of the Committee

- A. Committee Chair: The Chair will be appointed by the CBGF President and approved by the Board annually for a two-year term. The Chair can serve a maximum of three consecutive years in this position.
- B. Committee Members: The President will serve on the Committee ex-officio. Additional members, derived from AAGL members with vested interest, will be added at the President’s discretion, with input from the Committee Chair. The CBGF Board provides final approval of the Committee makeup. Preference in selection is given to AAGL members who have prior experience in the development of international fellowships. Knowledge of the history and the structure of CBGF will be considered in selecting members for the committee. Committee members are appointed annually and can serve a maximum of three consecutive years in their positions. One member of the AAGL Board will serve as a member of this committee.
- C. Committee Size: The committee size should be a minimum of 5 and maximum of 10 in direct proportion to duties and responsibilities of the committee. The CBGF Board must

approve all committee members. A steering group will also be established to meet more regularly.

D. Tenure: A committee member or Chair should serve no more than 8 years total.

Committee Meetings

It is recommended that the International Fellowship Committee conduct monthly conference calls. Committee members must attend at least 50% of scheduled meetings.

Financial Responsibility

The committee will meet via teleconference unless specific circumstances require otherwise. The expected expense should not exceed \$250 annually. Any need for financial support must be submitted to and approved by the CBGF Board of Directors.

History of the Committee

The International Fellowship Committee has been in existence since January 2017.