



## TERMS & CONDITIONS

### ONLINE EXAMINATION RULES AND PROTOCOL

I agree to abide by reasonable requests made by the proctor during the examination to help ensure the integrity of the examination process, including, but not limited to requests to show multiple angle views of myself and the immediate environment, or to adjust the cameras, seating position, or objects within the examination environment. The proctor may take these measures to ensure that the environment does not contain persons or items violating the rules of the examination.

I understand that failure to abide by the proctor's instructions may result in my examination session being flagged for further review or terminated and my exam results invalidated.

I understand that the video streams of my exam session will be recorded, for the purpose of investigating any irregular or suspicious behaviors and may be sent to the AAGL for review during or after the exam session. I expressly consent to such recording and understand that grading the test is one of the purposes of recording and saving it.

The AAGL maintains and contractually requires strict confidentiality and security of all examination materials and examination-related information. Stringent protocols and security measures have been put in place to ensure that the integrity of the AAGL examinations and the examination content is always maintained. These measures are designed to eliminate any unfair advantage among candidates and avoid the high cost of replacing the examination content in the event of a security breach.

The candidate understands that they have a choice of location to take the test. The candidate will select that location mindful of the fact they agree to have their surroundings video-recorded, saved and examined by the proctor.

### RETEST POLICY

- Candidates only need to retake the portion(s) of the exam that they did not pass (cognitive, skills, or both)
- Candidates must wait 30 days following the original test date before scheduling a retest
- Candidates are eligible to retest for a term of three years from the date of the original test purchase

### **PURCHASING A RETEST**

- Candidates must login to their candidate profile and click on the Purchase Retest button
- Costs for retest are as follows:
  - Cognitive - \$150
  - Skills - \$225

### **SCHEDULING A RETEST**

- After purchasing a retest, candidates will be redirected to their portal and a new exam will be available to schedule

### **COMMUNICATIONS**

I agree to be enrolled into the following services as part of my EMIGS program purchase. I agree to receive correspondence related to the EMIGS Program from the following organizations or companies:

AAGL.org

EMIGS.aagl.org

Inovus Medical – EMIGs Kit and Consumables

Certification Management Services – DBA: CMS, TestWise

MonitorEDU – Remote Proctoring Service

Teachable.com – Cloud Base LMS

I have read and agree to AAGL Terms and Conditions and agree to all conditions prior to purchase and/or scheduling of any exam.